

# National Incident Management System (NIMS)

## ICS-209 Form

## Introduction

The Incident Command/Unified Command (IC/UC) instructions for reporting forms were designed utilizing Federal Emergency Management Agency (FEMA) Booklet 502-2. This instruction manual will assist emergency response personnel in the use of the IC/UC and the corresponding forms that are utilized during incident operations in the State of Indiana.

These instructions and corresponding forms are companions to the National Incident Management System (NIMS) ICS Field Operating Guide (FOG), FEMA 502-1. This FOG provides general guidance to emergency responders on implementing IC/UC.

The IC/UC instructions and corresponding forms are meant to complement existing incident management programs and do not replace relevant emergency operations plans or existing laws/ordinances. This instruction manual and corresponding forms should not be confused with the Incident Command System, which provides a nation-wide template for responders during emergencies or disasters.

The IC/UC forms are intended to be used as tools at the State/local level for the creation of Incident Action Plans (IAPs), for other incident management activities, and for support and documentation of command and management activities. Personnel using the forms should have a basic understanding of the National Incident Management System (NIMS), including IC/UC, through training and/or experience to ensure they can effectively use and understand these forms. ***The State's IC/UC forms designed with this instruction manual are for use within incident command, and for use in an Area Command. Indiana's web-based software application (WebEOC) serves as the primary vehicle for incident command.***

A general description of each IC/UC form's purpose, suggested preparation, and distribution are included in these instructions, including block-by-block instructions to help clarify specific reporting elements. Clarifying specific reporting elements helps those personnel who may be unfamiliar or need further definition of individual blocks.

The organizational charts contained in the IC/UC forms were created with the flexibility to respond to an expanding incident. However, the flexibility of these organization charts allows modification based on particular incident requirements.

The IC/UC forms include essential elements for use by incident command. The use of these standardized forms is encouraged to promote consistency in the

management and documentation of incidents in the spirit of NIMS, and to facilitate effective use of mutual aid.

In some incidents, additional information can be added to the IC/UC forms; and several forms are set up with this capability. The section named "IC/UC Form

Adaptation, Extension, and Appendices” provides possible mechanisms to adapt, extend, or append the IC/UC forms to meet any unique needs during incident response operations.

## **IC/UC 209 – Incident Status Summary**

### **1. Purpose**

The Incident Status Summary (IC/UC 209) form is designed to collect decision information at the incident level to help support response at the management level. The Incident Status Summary will be the primary mechanism for reporting decision information from the incident level to incident coordination and support, including agency and/or organizational managers and executives.

The managers and executives may include the agency/organization having jurisdiction, but also may include elements and parties of a Multi-Agency Coordinating System (MACS). Examples of MACS elements or parties may be cooperating and assisting agencies/organizations, dispatch centers, emergency operations centers, administrators, elected officials, and county agencies.

Once the Incident Status Summary has been submitted, decision-makers at all incident support and coordination points may transmit and share the information, with sensitivity and appropriateness in mind, for use at local and regional levels.

Accurate and rapid completion of the Incident Status Summary is needed to facilitate response and identify resource needs, determine the allocation of limited resources, and to secure additional capability due to limited resources with the constraints of time, distance, or other factors.

The Incident Status Summary is intended for reporting information on significant incidents, and not supplying summaries for every incident. Most incidents are of short duration and do not require limited resources and/or significant mutual-aid.

The Incident Status Summary provides a snap-shot of the incident, and therefore is an effective means to aid decision support. At the time of preparation, the Summary should contain the most accurate and updated information available. Instances will occur when responders may have access to more accurate and/or updated information to reference.

Coordination utilizing communications and information management systems within IC/UC and MACS should have procedures in place that designate authoritative sources to provide updated and/or real-time information when the Incident Status Summary becomes outdated in a quickly evolving incident.

## **2. Reporting Requirements**

The Incident Status Summary is to be used when an incident reaches a significant threshold to require additional information to effectively manage an incident. The minimum threshold for use of this form is an incident that has spanned operational periods.

## **3. Preparation**

The Planning Chief will prepare the Incident Status Summary when an incident management teams, or other teams deployed. When a team is not deployed, the Planning Chief will determine whether the Situation Unit Leader will prepare the Incident Status summary.

The Incident Status Summary is designed for incidents which impact specific geographic areas or emergencies that involve many jurisdictions and IC/UC organizations.

Every reasonable attempt must be made to complete the Incident Status Summary using adopted protocols with the best possible, currently available, and verifiable information at the time it is completed.

Web or internet references can be helpful to determine geographic location. For example, the Indiana Geographic Information Council (IGIC) uses UTM coordinates for its map viewer.

Not every block devoted to geographic location needs to be completed. The determining factor is whether recipients of the Incident Status Summary can quickly decipher a geographic location.

If electronic data is submitted, do not attach or send large data files. Geospatial data would be the most common file type, and if this type must be included, the file should consist of few spatial geometries. Electronic data file sizes must be small enough to be transmitted through dial-up connections or other limited communications capabilities.

## **4. Distribution**

The Incident Status Summary will be distributed to all supervisory personnel at the Section and Branch levels. All completed original forms must be given to the Documentation Unit, Planning Section.

## **5. Notes**

A limited number of blocks in the Incident Status Summary form are typically required. Responders are defined as personnel who are assigned or deployed to an incident.

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
1	Incident Name	Enter the name assigned to the incident
2	Incident Number	Enter the appropriate number based on standard operating procedures.
3	Report Version	<p>Check one box. The following guidelines will describe which box is appropriate:</p> <p>If only one Incident Status Summary will be submitted, check both "Initial" and "Final", or check only "Final".</p> <p>Check "Initial" if this is the first Incident Status Summary for this incident.</p> <p>Check "Update" if this is a subsequent summary for the same incident. The update can be submitted at various time intervals (see "Reporting Requirements" above).</p> <p>Check "Final" if this is the last Incident Status Summary to be submitted. Incidents may also be marked as "Final" if they become part of a new Complex (when this occurs, it can be indicated in Remarks, Block 46).</p> <p>Enter a Rpt # - Enter a report number based on standard operating procedures.</p>
4	Incident Commander(s) and Agency or Organization	Enter both the first and last name of the Incident Commander. If the incident is in a Unified Command, list all Incident Commanders by first initial, last name, and organization separated by a comma.
5	Incident Management Team	If applicable, indicate the incident management team for the incident. Follow established protocols for naming convention. This block should not be completed unless a deployed team is assigned to the incident.
6	Incident Start Date/Time	Enter incident start date as (month/day/year) and time using the 24-hour clock. Enter the Time Zone of the incident in three-letter all caps format (e.g.: EDT, PST).
7	Current Incident Size or Area	Enter the incident size or area. A figure most commonly written is acres or square miles, number of buildings, population numbers, and/or local government boundaries. Separate figures by incident type if appropriate. Indicate if size or area is an estimate.

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Block Number	Block Title	Instruction
8	Percent (%) Contained or Completed	Enter the percent that this incident is completed or contained (e.g. 50%). Meeting incident objectives may be a standard of measure.
9	Incident Definition	Enter a definition of the incident. Examples include categories of emergencies or disasters such as “tornado”, “wildfire”, “bridge collapse”, “civil unrest”, “parade”, “vehicle fire”, “mass casualty”, etc.
10	Incident Type, Severity, or Complexity Level	Write incident type as determined by Incident Commander(s) and Command Staff. Examples can be Level 4 – Limited Emergency Conditions, Level 3 – Active Emergency Conditions, Level 2 – Significant Emergency Conditions, and Level 1 – Full Emergency Conditions.
11	Operational Period	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period.
12	Prepared By	Enter the name, IC/UC position, and date/time of the person preparing the Incident Status Summary, typically the Planning Section Chief. Enter date as (month/day/year) and time using the 24-hour clock.
13	Date/Time	Enter submitted date as (month/day/year) and time using

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	Submitted	the 24-hour clock. Enter the Time Zone in three-letter all caps format (e.g.: EDT, PST).
14	Approved By	Enter the name, IC/UC position, and signature of the person approving the Incident Status Summary, typically the Incident Commander.
15	Location Sent To	Enter the location the Incident Status Summary was sent to outside of the incident/unified command. This location may be a dispatch center, staging area, and/or emergency operations center. The Incident Commander who has approved this form by signing their name in Block 14 must complete Block 15.
16	State	Enter the state where the incident originated. If other states are involved, list them in Block 25.
17	County	Enter the county where the incident originated. If other counties are involved, list them in Block 25.
18	City/Town	Enter the city where the incident originated. If other cities are involved, list them in Block 25.
19	Unit or Other	If applicable, enter the unit or other information about where the incident originated. Examples are local identifiers that indicate primary incident jurisdiction or responsibility (i.e., Jackson PD, Unity FD, Marion Public Works, etc.)
20	Incident Jurisdiction	Enter the jurisdiction where the incident originated. Examples are general entries such as federal, state, or city.
21	Incident Location Ownership	If different than incident jurisdiction. Enter name of owner in the area where the incident originated. Examples are situations where jurisdictions contract for emergency services or the private ownership of land (e.g. McGurley Farms).
22	Latitude and Longitude	Enter the latitude and longitude where the incident originated. Latitude and longitude is to be entered if readily available and indicate format. For example, if degrees, minutes, and seconds are used; label as "33 degrees, 45 minutes, 01 seconds".
23	U.S. National Grid Reference	Enter the U.S. National Grid (USNG) reference where the incident originated. The USNG is to be entered if readily available. The USNG is a world-wide plane coordinate system that supplements latitude and longitude by locating precise position referencing through GPS across jurisdiction boundaries. For example, a world-wide value can be entered as: 18S UJ 2337 0651.

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
24	Legal Description	Enter the legal description where the incident originated. The legal description is to be entered if readily available. For example, the legal description can be entered as the Northeast Quarter of the Southeast Quarter of Section 6, Township 4 South, Range 69 West, County of Jefferson, State of Indiana.
25	Short Location or Area Description	List all affected areas or a reference point as a general location or general reference point for the incident. For example, entries can include the “the southern third of Indiana” or “within a 5 mile radius of Gary, IN”. This information is important for incident support without a geographic map for reference. Other states, counties, and cities/towns not listed in blocks 16-18 will be listed here.
26	UTM Coordinates	Enter the Universal Traverse Mercator (UTM) coordinates where the incident originated. The UTM is to be entered if readily available from the authority. The UTM is a world-wide plane coordinate system that projects the round earth on a flat map. For example, a coordinate can be entered as world-wide value (meters) as north 4479843.497 and east 570995.113 (Kokomo, IN).
27	Note any electronic geospatial data included or attached	Note any electronic geospatial data attached (indicate metadata, and how data is attached. Electronic data must consist of few spatial geometries and a file size small enough to be transmitted through dial-up connections or other limited communications capabilities. Include a hyperlink or other access information if incident geospatial data is posted online or available via FTP (File Transfer Protocol).
28	Observed Fire Behavior or Significant Events for the Time Period Reported	Use to describe fire behavior or significant events since the last report. <b>Do not</b> use this block for <i>anticipated</i> incident events, behavior or movement. <b>Wildfire incidents:</b> Describe observed fire behavior for the current reporting period using generally accepted terminology. <b>Non-wildland fire incidents:</b> Describe significant incident events related to the materials or other causal agents influencing the incident.

<b>NIMS 209 Incident Status Summary - Block Instructions</b>		
<b>Block Number</b>	<b>Block Title</b>	<b>Instruction</b>
29	Materials or Hazards Involved	Enter hazardous materials such as chemicals, explosives, fuels, biological agents, radiation, or other hazards involved in the incident that are leaking, burning, infecting, or otherwise part of the incident. Hazards may include structural collapse, avalanche activity, criminal activity, etc.
30	Damage Assessment Information	<p>Summarize threatened, damaged, and /or destroyed structures for residential, commercial, or industrial property. Include a short summary for the operational period and cumulatively since the start of the incident. Include critical infrastructure and known cascading events.</p> <p>Refer to more detailed damage assessment forms if necessary. Complete table based on the following definitions. If not applicable, enter N/A. Note in table or in text block if numbers entered are estimates or are confirmed.</p> <p># Threatened (72 hrs) – Enter the number of structures potentially threatened by the incident within the next 72 hours.</p> <p># Damaged – Enter the number of structures damaged by the incident. Includes structures that are temporarily uninhabitable.</p> <p># Destroyed – Enter the number of structures destroyed beyond repair by the incident.</p> <p>Single Family Residences – Enter the number of threatened, damaged, and destroyed structures for single family dwellings/homes/units. Note any specifics in the text block if needed, such as type of residence (apartments, duplexes, single-family homes, etc.).</p> <p>Commercial and Industrial Property – Enter the number of threatened, damaged, and destroyed structures for commercial and industrial property.</p> <p>Accessory Structures – Enter the number of threatened, damaged, and destroyed structures that are <u>not</u> used as living quarters or the primary place of business. Accessory structures are often garages and/or storage buildings.</p> <p>Critical Infrastructure (CI) – Enter the number of threatened, damaged, and destroyed energy, transportation, and communication facilities affected by the incident.</p> <p>Reference CI material for other sectors.</p>

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
31	Public Status Summary	<p>This section summarizes incident information regarding person-related fatalities, injuries, illnesses, entrapments, evacuations, and immunizations for civilians (members of the public). Civilians are those members of the public who are affected by the incident and not part of the response. Caution must be used when reporting information in this section. Public status must be reported as accurately as possible due to its effect on response efforts. Only the authority having jurisdiction should confirm public status numbers.</p> <p>All information is considered sensitive and must be carefully coordinated with Command Staff to synchronize with public information and investigative/intelligence efforts. The definition of reported items are provided below.</p> <p><b># for Operational Period</b> – Enter the total number of civilians impacted for the operational period.</p> <p><b># Total To Date</b> – Enter the total number of civilians impacted for the entire duration of the incident. This is a cumulative total number that must be reviewed each operational period.</p> <p><b>Fatalities</b> – Enter the number of confirmed civilian deaths that are a result of incident events. Verify appropriate notifications have been made prior to release of this information.</p> <p>Casualties are often confused with fatalities. Casualties are defined as a person <u>missing</u> through death, wounds, injury, sickness, internment, capture, or missing in action.</p> <p><b>Injuries/Illness</b> – Injuries or illnesses caused by a biological event such as an epidemic or injuries caused by exposure to toxic or radiological substances.</p> <p><b>Trapped or in Need of Rescue</b> – Enter the number who are trapped or in need of rescue.</p> <p><b>Missing</b> – Enter the number who are missing due to the incident. Note if estimated. Includes <b>casualties</b> (see definition under fatalities).</p> <p><b>Evacuated</b> – Enter the number who are evacuated due to the incident. Note if estimated.</p> <p><b>Sheltering-in-Place</b> – Enter the number who are sheltering in place due to the incident. Note if estimated.</p>

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
31		<p><b>Temporary Shelters</b> – Enter the number who are in temporary shelters as a result of the incident. Note if estimated.</p> <p><b>Received Mass Immunizations?</b> – Enter the number who have received mass immunizations due to the incident. Do not estimate.</p> <p><b>Require Immunizations?</b> – Enter the number who require mass immunizations due to the incident. Note if estimated.</p> <p><b>Quarantined</b> – Enter the number who are in quarantine due to the incident. Do not estimate.</p> <p><b>Total Civilians Affected</b> – Enter sum of above columns.</p>
32	Responder Status Summary	<p>Similar to the public status summary, this section summarizes incident information regarding responder-related fatalities, injuries, illnesses, entrapments, and immunizations. Responders are those personnel included as part of command and organization/agency personnel assisting with response efforts.</p> <p>Caution must be used when reporting information in this section. Responder status must be reported as accurately as possible due to its effect on response efforts. Only the authority having jurisdiction should confirm responder status numbers.</p> <p>All information is considered sensitive and must be carefully coordinated with Command Staff to synchronize with public information and investigative/intelligence efforts. The definition of reported items are provided below.</p> <p><b># for Operational Period</b> – Enter the total number of responders impacted for the operational period.</p> <p><b># Total To Date</b> – Enter the total number of responders impacted for the entire duration of the incident. This is a cumulative total number that must be reviewed each operational period.</p> <p><b>Fatalities</b> – Enter the number of confirmed responder deaths that are a result of incident events. Verify appropriate notifications have been made prior to release of this information.</p> <p>Casualties are often confused with fatalities. Casualties are defined as a person <u>missing</u> through death, wounds, injury, sickness, internment, capture, or missing in action.</p>

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
32		<p><b>Injuries/Illness</b> – Injuries or illnesses caused by a biological event such as an epidemic or an exposure to toxic or radiological substances. Injuries or illness include those in which the responder is unable to continue to perform in their incident assignment. The employer having jurisdiction may have additional guidelines on reporting requirements.</p> <p><b>Trapped or in Need of Rescue</b> – Enter the number who are trapped or in need of rescue.</p> <p><b>Missing</b> – Enter the number who are missing due to the incident. Note if estimated. Includes casualties (see definition under fatalities).</p> <p><b>Sheltering-in-Place</b> – Enter the number who are sheltering in place due to the incident. Note if estimated.</p> <p><b>Received Mass Immunizations?</b> – Enter the number who have received mass immunizations due to the incident. Do not estimate.</p> <p><b>Require Immunizations?</b> – Enter the number who require mass immunizations due to the incident. Note if estimated.</p> <p><b>Quarantined</b> – Enter the number who are in quarantine due to the incident. Do not estimate.</p> <p><b>Total Responders Affected</b> – Enter sum of above columns.</p>
33	Life, Safety, and Health Status/Threat Remarks	<p>Block 33 provides space for narrative text to elaborate on numbers compiled in Blocks 31, 32, and 34. Enter details regarding fatalities, injuries, illnesses, entrapments, evacuations, and immunizations.</p> <p>Reference Blocks 31, 32, and 34 for reporting procedures. Examples of text in this block may include references to primary responsibility and contacts for numbers provided in the status summaries and threat management. Remarks must be limited to information not found elsewhere in the IC/UC 209 form.</p>

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
34	Life, Safety, and Health Threat Management	<p>This section summarizes incident information regarding <u>management</u> of life, safety, and health threats for civilians (members of the public). Management is defined as current or future likelihood of threat, mass notifications, evacuation and sheltering plans, and possible mass immunization and quarantine efforts.</p> <p>Caution must be used when reporting information in this section. Threat management must be reported as accurately as possible due to its effect on response efforts. Only the authority having jurisdiction should confirm threat management numbers.</p> <p>All information is considered sensitive and must be carefully coordinated with Command Staff to synchronize with public information and investigative/intelligence efforts. The definition of reported items are provided below.</p> <p><b>Check If Active</b> – Check if life, safety, and health threat management activity is applicable.</p> <p><b>Notes</b> – Note source of information or geographic location.</p> <p><b>No Likely Threat</b> – No likely threat to life, safety, and health.</p> <p><b>Potential Future Threat</b> – Potential threat exists in the future to life, safety, and health.</p> <p><b>Mass Notifications In Progress</b> – Mass notifications are in progress regarding emergency situations, evacuations, sheltering, or other public safety advisories relating to the incident. An example is utilization of the Emergency Alert System (EAS) for notification.</p> <p><b>Mass Notifications Completed</b> – Indicate whether mass notifications have been completed.</p> <p><b>No Evacuations Imminent</b> – Evacuations are not anticipated in the near future.</p> <p><b>Planning For Evacuation</b> – Evacuation planning is underway.</p> <p><b>Planning For Shelter-In-Place</b> – Planning is underway for shelter-in-place operations.</p>

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
34		<p><b>Evacuations In Progress</b> – Evacuations in progress related to the incident.</p> <p><b>Shelter-In-Place In Progress</b> – Shelter-in-place operations in progress.</p> <p><b>Repopulation In Progress</b> – Repopulation operations in progress.</p> <p><b>Mass Immunization In Progress</b> – A mass immunization is in progress relating to the incident.</p> <p><b>Mass Immunization Completed</b> – A mass immunization effort has been completed in relation to the incident.</p> <p><b>Quarantine In Progress</b> – A quarantine is in progress related to the incident.</p> <p><b>Area Restriction in Effect</b> – Note if there are area (geographic) restrictions in effect. Examples may be road closures or sheltering-in-place operations within local government boundaries.</p>
35	Weather Concerns	Relevant to the incident, supply narrative of weather related concerns. Examples can be wind speed and direction, river/stream level, precipitation, temperature, watches/warnings, and/or other concerns. Include time frame for forecasted weather.
36	Projected incident activity, movement, escalation, or spread and influencing factors for next operational periods	Provide a narrative for projected incident related activities and influencing factors during the next operational period and 24, 48, and 72 hour time frames. If possible, also provide an estimate which the incident is expected to spread, migrate, or expand; or other factors that may cause activity changes. Discuss relevant activity and influencing factors that related to life safety and/or property preservation. If known, include an estimate of the area (geography) that will likely be affected.
37	Strategic Objectives	Provide narrative for the end-state for the incident. Discuss the desired outcome for the incident based on current information and note strategic objectives, benefits, and planned events.

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
38	Current Incident Threat Summary and Risk Information for next operational periods	Summarize incident threats to life, property, community stability, residences, health care facilities, critical infrastructure, key resources, commercial facilities, natural and environmental resources, cultural resources, and government/business continuity of operations. Identify threats and risks for the next operational period and the 24, 48, 72, and 72+ time frames.
39	Critical Resource Needs to meet critical incident objectives for next operational periods	<p>List critical resource category, kind, and/or type using NIMS standards. Include amount of resource needed in priority order for the next operational period and the 24, 48, 72, and 72+ time frames.</p> <p>If critical resources are listed in this block, there should be corresponding orders listed on IC/UC Form 201, IC/UC Form 210, IC/UC Form 211, and IC/UC Form 215. Checking corresponding orders helps Command Staff plan for short term critical resources needs by defining time frame needed. Coordination with additional IC/UC forms assists Command Staff the ability to obtain critical regional or national resources through outside support mechanisms including multi-agency coordination systems and mutual aid agreements.</p> <p>Additional comments in Block 46 (Remarks) can help provide additional information to explain the critical resource needs.</p>
40	Strategic Discussion: Explain the overall strategy, constraints, and available information	<p>Provide narrative text to the identified critical resource needs in Block 39, the Incident Action Plan and management objectives, and the anticipated results. Explain major problems and concerns such as operational challenges, incident management problems, and social, political, economic, or environmental concerns or impacts. Block 43 completion is dependent on the Block 40 narrative.</p>
41	Planned actions for next operational period	Provide narrative that explains actions for the next operational period. Examples may include the transition in Incident Command, continuing to review engineering plans to remove a partially collapsed bridge, and map recovery operations and damaged assets.

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
42	Projected Final Incident Size/Area	Enter an estimate of the geographic area projected to be involved or affected over the entire length of the incident. Measurements may be area and/or population numbers. Use Blocks 16-27 for reference.
43	Anticipated Incident Management Completion Date	Enter the anticipated date in MM/DD/YYYY format. The date must reflect the day it is expected that incident objectives will be met, the day which the incident is contained or controlled, or the day which the incident is expected to be closed or resource support discontinued. Avoid leaving this block blank as this is important information for Command Staff.
44	Projected Significant Resource Demobilization Start Date	Enter the projected start date in MM/DD/YYYY format when significant resources are demobilized.
45	Estimated Incident Costs to Date	Enter the estimated incident costs to date based on current information. Incident costs include estimates for response efforts, including Command management and first responder activities. Do <u>not</u> include property damage assessment figures as they are impacts from the incident and not response costs. If costs decrease from one operational period to another, explain in Block 47 (Remarks).
46	Projected Final Incident Cost Estimate	Enter the projected final incident cost (estimated) to date based on current information. Projected incident cost include estimates for response efforts (Block 45) plus the potential incident daily cost using Block 43 for reference. Do not include property damage assessment figures as they are impacts from the incident and not response costs. If costs decrease from one operational period to another, explain in Block 47(Remarks).
47	Remarks	Use Block 47 to provide additional or other pertinent information that has been entered in previous blocks in IC/UC Form 209. Reference block number when providing information.  Additional or other pertinent information may include detailed weather information, specifics regarding fatalities or injuries, lengthy jurisdiction descriptions, threats to critical infrastructure or other resources, planned actions for next operational period, details on evacuation site locations

## NIMS 209 Incident Status Summary - Block Instructions

Block Number	Block Title	Instruction
		and number evacuated, or details regarding incident cause. If applicable, list cascading events. Attach additional pages if necessary to include additional remarks in this block.
48	Agency or Organization	List the agencies or organizations contributing resources to the incident as responders, including mutual aid agreements. Agencies or organizations may be listed as single entities or in groups. When grouped together, individual agencies or organizations may be listed in Block 53.
49	Resources	Summarize resources by category, kind, and/or type using standard NIMS definitions. Indicate number of resources on top ½ of box and number of personnel on bottom ½ of box. Pay particular attention to Block 48 and the listing of agencies and organizations, and any groups identified. For large incidents, it may be helpful to group similar categories, kinds, and/or types of resources together. Only list resources that have been assigned to the incident. Do not list resources that have been ordered but not yet arrived at destination. Attach additional pages if necessary to include additional resource summary information.
50	# of Personnel	Enter # of Personnel <u>not</u> assigned to a resource. This number includes additional individuals (or overhead) that are not assigned to a resource by an agency or organization.
51	Total Personnel	Enter the total number of personnel for each agency or organization. As a preparer, add number of personnel in Block 49 and the number of personnel not assigned to a resource in Block 50.
52	Total Resources	Enter the sum total of resources for each column heading in Blocks 49, 50, and 51. The number entered will <u>exclude</u> personnel totals.
53	Additional Assisting Organizations Not Listed Above	List all agencies/organizations that are not directly involved in the incident and are providing support. Examples can include ambulance services, food pantries, and utility companies. Do not include agencies or organizations listed and/or counted in Blocks 48 to 52, unless further explanations are warranted.